



**Malawi
Revenue
Authority**

Invitation To Bid

FRAMEWORK AGREEMENT FOR THE SUPPLY AND DELIVERY OF ICT EQUIPMENT

NATIONAL COMPETITIVE BIDDING

PROCUREMENT REFERENCE NUMBER: MRA/ICTEQUIPMENT/FA/06/2026

DATE OF ISSUE: 19TH JUNE, 2026

1. The Malawi Revenue Authority (MRA) is an agency responsible for the collection and accounting of tax revenue on behalf of the Malawi Government. The Authority has budgeted funds for the procurement of various ICT Equipment.
2. The Authority now invites sealed bids from eligible and qualifying suppliers for the supply and delivery of ICT Equipment under Framework Agreement for a period of 12 months as follows:

Lot	Description of Goods	Delivery Period	Delivery Point
1	Supply and Delivery of General-Purpose Laptops	7 days after issuance of LPO	MRA warehouse; Ginnery Corner
2	Supply and Delivery of Executive Laptops	7 days after issuance of LPO	MRA warehouse; Ginnery Corner
3	Supply and Delivery of Specialized Laptops	7 days after issuance of LPO	MRA warehouse; Ginnery Corner
4	Supply and Delivery of Desktops	7 days after issuance of LPO	MRA warehouse; Ginnery Corner

3. Bidding will be conducted in accordance with the open tendering procedures contained in the Public Procurement and Disposal of Assets Act (2025) of the Government of the Republic of Malawi and the Guidelines for Framework Agreement of 2019. Bidding is open to all bidders from eligible source countries.
4. A complete set of the bidding document shall be acquired upon payment of a non – refundable fee of **K10,000.00 (Ten Thousand Malawi Kwacha)** in cash or bank certified cheque or any convertible currency. Bidding documents may be purchased from the **Cash Office, Room 123 on floor number 1 of Msonkho House, Blantyre**.
5. Requests for clarification from bidders to MRA shall be made no later than **3rd July, 2026**.
6. Bids must be deposited in the tender box on the Ground floor reception, **MRA Msonkho House, Blantyre** at or before **15:00 hrs, local time on 9th July 2026**. Late bids shall be rejected. Bids shall be opened in the presence of the bidders' representatives, who choose to attend the opening proceedings at **15:00 hrs on 9th July 2026**.
7. Bids in sealed envelopes clearly marked and indicating the procurement reference number: **MRA/ICTEquipment/FA/06/2026** should be addressed to: -

**The IPDC Chairperson
Internal Procurement and Disposal Committee
Malawi Revenue Authority
Msonkho House
Private Bag 247,
Blantyre**

MRA reserves the right to reject any or all the bids and is **Not bound** to accept the lowest or any bidder.